

Drivers Daily Log Instruction Sheet for Law Enforcement Officers

1. Drivers Daily Log (DDL) is **NOT** an Automatic on-board recording device. Automated systems falls under FMCSR 395.15. DDL is a software program used by the driver to record his/her Record of Duty Status "ROD". DDL falls under FMCSR 395.8. FMCSA has issued a Regulatory Guidance "Question #28" which allows DDL use as long as the driver meets the following conditions:
 - a. "Be capable of printing the record of duty status for the current 24-hour period at the request of an enforcement officer."
 - b. "Print the record of duty status at the end of each 24-hour period, and sign it in his or her handwriting to certify that all entries required by this section are true and correct."
 - c. "Maintain a copy of printed and signed records of duty status for the previous 7 consecutive days and make it available for inspection at the request of an enforcement officer." **FMCSA Safety Regulations Handbook Dated: February 2004, (Large Edition) page # 492 "Question # 28" A copy of the Regulatory Guidance letter can be downloaded at <http://www.driversdailylog.com/fmcsao4Jan2002p3.gif>**
2. To open DDL Software, click on the icon on the desktop 
3. To see a list of violations, click on the Violation icon located on the toolbar. 
4. To see a recap of what the driver has done in the past 60/7 days or if the driver is a 70/8days, click on Details button located on the right side under Recap. 
5. Violations will also show up in the "yellow" zone on the grid. "No Driving in the Yellow"
6. A list stating the violation(s), section violated, and time/date violation began will be listed in the remarks section.
7. You can see current up to the minute drivers information by clicking on Drivers Info icon. 
8. You may print any logs or details for a copy to attach to the citation. 
9. To move between dates, use the arrows located above the date on the left top side. 

08/28/2004
(MONTH) (DAY) (YEAR)
10. As you pass the mouse over the grid. "grid markers" will appear showing the following:
 - a. When the 11/14 hours began or reset. Shown by a "0" 
 - b. When the 11 hour of driving will end. Shown by a "11" 
 - c. When the 14 hours on duty will end. Shown by a "14" 
 - d. When a qualifying extension will end. Shown by a "14X" 
 - e. When a 34 hours restart occurred. Shown by a "34" 
 - f. When 60/70 hours will end. Shown by either a "60 or 70" 

If you have any questions, please call Bruce at 505.317.9292